

# *Senior Citizens' Association of British Columbia*

INCORPORATED 1953

## BOARD MEETING

Cranbrook

May 14<sup>th</sup>, 2015

## MINUTES

CALL TO ORDER – President Gale Detta called the meeting to order at 2 p.m.

BOARD PRESENT : Gale Detta, Arnold Amonson, Ralph White, Warren Collinson, and Wilbur Wostradowski. Guest – Lorraine Bradford.

Motion to Adopt the Agenda: - M/S/C That the Agenda be adopted as presented.

Minutes: M/S/C That the minutes of the May 22<sup>nd</sup> and May 25<sup>th</sup>, 2014 are accepted as circulated.

### BUSINESS ARISING FROM THE MINUTES:

May 22<sup>nd</sup>, 2014 Minutes:

1. AGM Policies: - Done
2. Website: - Wilbur reported that Lorraine Bradford has volunteered to be the Administrator of the Website. She has a friend who builds Websites and she is helping her to redo our Website. Lorraine then went over the new website for the meeting. There is a cost associated with redoing the website and the board is recommending that a bill of \$500.84 be paid. M/S/C that we recommend payment of \$500.84 for the development and start-up of the Website.
3. Historical Stuff: - Gale reported that there is a lot of historical items, just too much to be taking to the AGM. She brought one book and a bit of other stuff. There is a lot of newspaper clippings and they are starting to turn yellow and are getting hard to read. Is there some way we could digitise our historical items? It was recommended that we submit a motion to the AGM to look into having the historical items digitised. M/S/C.

May 25<sup>th</sup>, 2014 Minutes:

1. Golf Shirts: - Warren reported that nothing was done regarding this. It was suggested that Warren wear the golf shirt he has and that if anyone is interested in purchasing one they pay and then it will be ordered.
2. 2014 Resolutions: - Reported that the only answers received were put on the website and that no further answers were received. Also, they were sent to COSCO and not sure what they did with them.
3. Office Equipment: - See item 9 under new business.
4. Tech Soup Software: - Wilbur reported that the Association now has the control of this and information will be placed on the website as to how this Software can be obtained by the Branches.
5. Business Cards: - Wilbur reported that he will make up Business Cards for the Executive and mail to them after the AGM.
6. Plaques for Bernie and Ron: - Warren reported that he had these done, however, when he ordered them, he also ordered 2 for their own Branch and so when they were made they all stated that they were from Branch 11, Cranbrook. Warren indicated that Bernie and Ron were okay with them.

7. Proxy Form: - It was reported to the meeting that the new proxy form is a bit confusing. Following discussion it was decided to change the form and Wilbur will look after this change.

#### NEW BUSINESS:

1. Appoint Nominating Committee & Nomination Forms: - Gale appointed Wilbur as Nominating Committee Chairperson and he will select three visitors to distribute, collect and count the ballots. Also, Nomination Forms were given to those who wish to run for office.
2. Financial Report: - Warren distributed an up to date list of what is in each bank account. The meeting discussed the monies currently being held by the Association that belong to the Okanagan Region. It was suggested that Warren write a letter to each of the Branches in the Okanagan Region and ask them to choose either to distribute the funds to each of the Branches or donate the funds to the Association. Also, they be given a deadline as to when they must reply, or the funds will be donated to the Association. M/S/C.
3. Constitution & Bylaws: - Wilbur to send a copy to the Secretary/Treasurer who will send to the Government to update our information with the Societies Act.
4. Midway – Temporarily joining the West Kootenay/Boundary Region: - The meeting discussed this and it was suggested that Midway send a letter to the West Kootenay/Boundary Region requesting to join the Region and that the Region send a letter back accepting them as a member.
5. Directors Manual: - The meeting discussed the current payment for mileage and it was decided to leave as is. Also, all changes discussed at this meeting will be made and sent to the executive.
6. Meetings via email – Rules etc.: - The meeting discussed ways we could improve this process. It appears that Warren for some reason is not receiving all the emails being sent. This could have something to do with how his email is set-up. He will look into this and try to correct. The meeting also discussed looking at holding an executive meeting in January or February next year. This will be discussed further at the May 17<sup>th</sup> board meeting.
7. Sound System, Mics, etc.: - This was discussed by the meeting and it was decided that this is not required as any branches hosting the AGM should have an adequate sound system. However, if for some reason they do not, then we will take another look at this.
8. Annual Per Capita paid by Branches to the Association: - Following a discussion it was decided to leave as is.
9. Photocopier: - Wilbur reported that the photocopier worked wonderfully until 4 days ago, then it quit working. I contacted the company where we purchased it and they gave me the name of a company in Nelson who services Toshiba Copiers. I contacted them and they representative told me that our machine is now 14 years old and Toshiba does not carry parts for machines this old. So, suggest that we look into purchasing a new or refurbished machine. Wilbur will look into this and once he has some costs will be in touch with the Board. A question was asked if we can do this without going to the members and Warren stated that as this is equipment, the board can make this decision.
10. AGM Agenda: - The meeting discussed the order of speakers for the AGM.

The next meeting will be held on Sunday, May 17<sup>th</sup> at 9 a.m. in the Cranbrook Seniors Centre.

There being no more business, the meeting was adjourned.